

Fairfax-Falls Church Local Human Rights Committee

May 8, 2013

MINUTES

The Fairfax-Falls Church Local Human Rights Committee met in quarterly session at the Pennino Building, 12011 Government Center Parkway, Suite 836, Fairfax, VA 22035-1100

Committee Members in Attendance: Joyce Stuart, Chair; Louise Evertt, Vice-Chair; Mary Jane Billinger, Member, Ronald Lambert, member,

Committee Members Absent: John King, member

Others in Attendance: Kevin Paluszak, DBHDS Office of Human Rights, Regional LHRC Advocate; Carolyn DeVilbiss, State Human Rights Committee; Elizabeth M. Hoyos, LCSW, Gabriel Homes, Inc.; Gerri Barbato, MA, APTS; and Joel Pace, MVLE; Vicki Butterfield, CLA; Thomas A. Tanue and George A. Muma, Integrated HealthCare Solutions, Inc.; Toya Carter and Denise Gomez, JFGH; Arthur Coleman and Vytis Simaitis, Special Needs Improvement Academy; Jane Wilder and Robert Harper, E-Tron; Holly Rhodenhizer, Chimes; and Lisa Blecker, FX-FC CSB

1. Meeting Called to Order

Joyce Stuart, Chair called the meeting to order at 12:32 p.m.

2. Approval of the minutes

Louise Evertt moved that the February 13, 2013 minutes be approved as corrected. The motion was seconded by Ronald Lambert and unanimously carried.

3. Executive Session*

- a) Executive session convened at 1:02 p.m.
- b) One New, one Revised, and five Quarterly reports were presented including a plan from the February meeting that had been tabled until an affiliate representative could attend.
- c) Executive session adjourned at 2:10 p.m.

4. Quarterly Summary Submissions

- a) 21 1st quarter 2013 plans were submitted for review, as well as several annual and 4th quarter 2012 reports. Review Responses were completed and are to be mailed to the affiliates.
- b) Toya Carter for JFGH, Lisa Blecker for FX-FC CSB, Holly Rhodenhizer for Chimes and Elizabeth Hoyos for Gabriel Homes presented on their respective 4th Quarter reports, either to clarify information or in response to a late submission (late submission assigned where tardiness resulted in no time for pre-meeting review by committee members.)

*Closed to Committee Members and Presenters as requested

The Fairfax-Falls Church Local Human Rights Committee is committed to a policy of nondiscrimination in all County/City programs, services, and activities and will provide reasonable accommodations upon request. To request reasonable accommodations call Lara Larson at (703) 324-7027 or TTY (703) 802-3015 or the Virginia Relay Center at 711. Please allow seven working days in advance of the event in order to make the necessary arrangements.

Fairfax-Falls Church Local Human Rights Committee

May 8, 2013

MINUTES

5. Committee Business Section

A. Old Business

- a) Discussion of June Affiliate Meeting – Erin to send approved invite and attach the form for listing contact information and sites, as well as authorization to share the information with other affiliates. A completed form will be considered the RSVP to the June event.
- b) PRS. Response to a clarification request from last meeting; Tom Schuplin replied with an emailed explanation, which was reviewed and accepted by the committee.
- c) The spreadsheet for collecting affiliate information was discussed. It was decided that Erin will request information in coordination with each affiliate's RSVP for the June meeting. The affiliates will be asked to confirm information already recorded by Louise or to provide information for their programs affiliated with the LHRC. If all affiliates agree, the information will be shared at the June meeting.

B. New Business

- a) New Affiliate Request; Thomas A. Tanue and George A. Muma submitted agency documentation for review by the committee. Mr. Tanue and Mr. Muma attended to present their program and answer any questions that might arise from the documentation. Assigned committee members will review the documents and will invite the representatives back if any questions arise.
- b) SHRC Representative Discussion of the letter sent by FX-FC LHRC members April 1, 2013 Carolyn Devilbiss, representative of the State Human Rights Committee (SHRC) responded to the questions posed in the letter sent April, 2013. A copy of the questions posed and the response issued by the State Human Rights Committee and the Office of Human Rights are attached to these minutes as Attachments A & B respectively.
- c) Status of membership in the FX-FC LHRC; It was noted that Patricia Miles, Secretary had resigned effective the February meeting. This meeting was the last for Mr. Ronald Lambert as Mr. Lambert had served his full term. Mr. Lambert was invited to attend the June meeting to allow the affiliate representatives to say goodbye.
- d) Minutes from Non-Mandatory march meeting; A motion was made to approve the minutes from the March, 2013 meeting as recommended.
- e) Additional Sponsored Residential Site Notification for Platinum Healthcare Services (PHS); Ms. Stuart read the notification from Lewis M Wood, President and CEO, Platinum Healthcare Services. Ms. Bloom will send a letter on behalf of the committee to Mr. Wood acknowledging receipt of the notification and affiliation of this location which is pending licensure.

6. Advocate's Report

*Closed to Committee Members and Presenters as requested

The Fairfax-Falls Church Local Human Rights Committee is committed to a policy of nondiscrimination in all County/City programs, services, and activities and will provide reasonable accommodations upon request. To request reasonable accommodations call Lara Larson at (703) 324-7027 or TTY (703) 802-3015 or the Virginia Relay Center at 711. Please allow seven working days in advance of the event in order to make the necessary arrangements.

Fairfax-Falls Church Local Human Rights Committee

May 8, 2013

MINUTES

- a) Mr. Paluszak reported on the implementation status of CHRIS (Comprehensive Human Rights Information System). Full implementation of the system is scheduled and will include reporting on Allegations of Abuse & Neglect, and Exploitation, Human Rights Violations and Deaths & Serious Injuries. Training for users is ongoing with an expected full roll-out date of June 1, 2013.

Actions Taken –

- Approval of the February 13, 2013 minutes of the Fairfax-Falls Church Local Human Rights Committee
- Recognition of the new location for Platinum Healthcare Services

There being no further business to come before the Board, the meeting adjourned at 6:15 PM

***Closed to Committee Members and Presenters as requested**

The Fairfax-Falls Church Local Human Rights Committee is committed to a policy of nondiscrimination in all County/City programs, services, and activities and will provide reasonable accommodations upon request. To request reasonable accommodations call Lara Larson at (703) 324-7027 or TTY (703) 802-3015 or the Virginia Relay Center at 711. Please allow seven working days in advance of the event in order to make the necessary arrangements.